**江苏科技大学固定资产处置申请表**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 申请部门： | |  | |  | |  | | | | 资产归口： | | | |
| **序号** | **资产编号** | **资产名称** | **型号规格** | **数量** | | **原值(元)** | | **取得日期** | | **使用人/ 保管人** | **存放地** | **处置方式** | |
| 1 |  |  |  |  | |  | |  | |  |  |  | |
| 2 |  |  |  |  | |  | |  | |  |  |  | |
| 3 |  |  |  |  | |  | |  | |  |  |  | |
| 4 |  |  |  |  | |  | |  | |  |  |  | |
| 5 |  |  |  |  | |  | |  | |  |  |  | |
| 6 |  |  |  |  | |  | |  | |  |  |  | |
| 7 |  |  |  |  | |  | |  | |  |  |  | |
| 8 |  |  |  |  | |  | |  | |  |  |  | |
| 9 |  |  |  |  | |  | |  | |  |  |  | |
| 10 |  |  |  |  | |  | |  | |  |  |  | |
| 申请合计 | | | |  | |  | |  | | | | | |
| 处置原因 | |  | | | | | | | | | | | |
| 使用部门审批 | |  | | | | | | | | | 审批人 | |  |
| 技术鉴定意见 | |  | | | | | | | | | 鉴定人 | |  |
| 归口复核 | | 复核通过合计 | 数量 |  | 原值(元) | |  | | | | 审核人 | |  |
| 资产职能部门 审批 | |  | | | | | | | | | 审批人 | |  |
| 学校审批 | | 审批通过合计 | 数量 |  | 原值(元) | |  | | | | 批复文号 | |  |
| 经办人： | |  | | | | | 申请日期： | |  | | | | |